Title of Project:	
Date:	
HRRC Evaluator:	
Evaluation Due by:	

This proposal involves human participants within the Department of Juvenile Justice (Department), including any facility, program, or organization that is owned, operated, or regulated by the Department.

DJJ REVIEW CRITERIA					
		Not Acceptable	**Acceptable**	**Needs Revision**	**Comments**
1	The Department has sufficient staff and resources to support the project				
2	The potential benefits to the Department are balanced with the resources required.				
3	The project will not interfere significantly with Department programs and operations.				
4	The project as described is compatible with the mission and goals of the Department;				
5	Potential risks and benefits are adequately described.				
6	The methodology of the research is adequate.				
7	In the case of nontherapeutic research, the project presents no greater than minimal risk to the participants.				
8	The rights and welfare of participants are adequately protected.				
9	The potential benefits to participants outweigh the risks.				
10	The researchers (and supervisors, if applicable) are competent and qualified.				
11	The criteria for selection of participants are valid and equitable.				
12	Voluntary informed consent will be obtained by adequate and appropriate methods.				
13	The written consent form is clear and understandable to potential participants in both content and language.				
14	Other Identified Issues:				

FEDERALLY-REQUIRED ELEMENTS OF AN INFORMED CONSENT					
		Not Acceptable	**Acceptable**	**Needs Revision**	**Comments**
1	A statement that the study involves research				
2	An explanation of the purposes of the research				
3	The expected duration of the subject's participation				
4	A description of the procedures to be followed				
5	Identification of any procedures which are experimental				
6	A description of any reasonably foreseeable risks or discomforts to the subject				
7	A description of any benefits to the subject or to others which may reasonably be expected from the research				
8	A disclosure of appropriate alternative procedures that might be advantageous to the subject				
9	A statement describing the extent to which confidentiality of records identifying the subject will be maintained				
10	For research involving more than minimal risk, an explanation of compensation and medical treatments available if injury occurs				
11	An explanation of whom to contact for answers to pertinent questions about the research (e.g., researcher)				
12	An explanation of whom to contact for answers to pertinent questions about the research subjects' rights (e.g., IRB)				
13	An explanation of whom to contact in the event of a research-related injury to the subject (e.g., IRB)				
14	A statement that participation is voluntary, refusal to participate will involve no penalty or loss of benefits to which the subject is otherwise entitled, and the subject may discontinue participation at any time without penalty or loss of benefits, to which the subject is otherwise entitled				

ADDITIONAL ELEMENTS OF AN INFORMED CONSENT, AS APPROPRIATE					
		Not Acceptable	**Acceptable or N/A**	**Needs Revision**	**Comments**
General					
1	A statement that the particular treatment or procedure may involve risks to the subject (or to the embryo or fetus, if the subject is or may become pregnant), which are currently unforeseeable				
2	Anticipated circumstances under which the subject's participation may be terminated by the investigator without regard to the subject's consent				
3	Any additional costs to the subject that may result from participation in the research				
4	The consequences of a subject's decision to withdraw from the research and procedures for orderly termination of participation by the subject				
5	A statement that significant new findings developed during the course of the research, which may relate to the subject's willingness to continue participation, will be provided to the subject				
6	The approximate number of subjects involved in the study				
Participants who are prisoners or may likely become prisoners (45 CFR 46 Part C)					
1	Disclose prison facility and/or prison system under the confidentiality section.				
2	Statement explaining that If you are or should become involuntarily detained, confined, or incarcerated (in a jail, prison, or alternative facility), you should be aware that				
a	• confidentiality regarding your status as a prisoner cannot be guaranteed.				
b	• your continuation will need to be reconsidered given your status as a prisoner.				
c	• your participation in this research project will have no effect on consideration of sentencing, length of sentence, or parole.				

DECISION		
Recommendation		• Request Additional Information • Approve Proposal • Deny Proposal
Progress Report Schedule		• Annually • Shorter time frame (specify with justification)