

# 7 Appendices

## Appendix A: “Other” Categories

The following categories were combined into “Other” categories.

### “Delinquent - Miscellaneous/Other” Offenses

The following offense categories were grouped into the combined category of “Delinquent - Miscellaneous/Other” in the offense category distribution tables in this report:

- » Abortion
- » Accomplice
- » Animals
- » Arrests
- » Bail
- » Boating
- » Bribery
- » Computer Crime
- » Conservation
- » Conspiracy
- » Dangerous Conduct
- » Fare, Fail to Pay, etc.
- » Fire Protection/Safety
- » Gambling
- » Game, Fish, Wildlife
- » Interstate Compact
- » Judicial Reviews
- » J&DR District Court - Other
- » Mental Health
- » Miscellaneous Crime
- » Money Laundering
- » Ordinance, City or County
- » Paraphernalia, Controlled
- » Parole/Probation Violation
- » Peace, Conservator of the
- » Perjury
- » Prisoners
- » Racketeer/Corrupt Organization
- » Riot and Unlawful Assembly
- » School - Student’s Behavior
- » School Attendance
- » Sex Offenders & Crimes Against Minors Registry
- » Solicitation
- » Telephone
- » Terrorism
- » Treason
- » Traffic - Smoking
- » Violation of Protective Order
- » Violent Activities
- » Waters, Ports, & Harbors

### “Status/Other - Other” Offenses

The following offense categories were grouped into the combined category of “Status/Other - Other” in the offense category distribution tables in this report:

- » Curfew Violation
- » Motion to Show Cause
- » Purchase/Attempted Purchase of Tobacco by Minor
- » Petition Filed for Judicial Authorization of an Abortion
- » Runaway - Out of State

### “Other” Detention Dispositional Statuses

The following detention dispositional statuses were grouped into the combined category of “Other” in the detention dispositional status graphs in this report:

- » Restoration of Mental Competency
- » Transferred to Circuit Court
- » Committed to State
- » Committed to State - Pending Charges
- » Appealed
- » Awaiting Placement
- » Removed from Post-D Pending Court



## Appendix B: CSUs and FIPS (Ordered by CSU)

CSU	Name	FIPS	CSU	Name	FIPS	CSU	Name	FIPS
1	Chesapeake	550	13	Richmond	760	25	Augusta Co.	015
2	Virginia Beach	810	14	Henrico Co.	087	25	Bath Co.	017
2A	Accomack Co.	001	15	Caroline Co.	033	25	Botetourt Co.	023
2A	Northampton Co.	131	15	Essex Co.	057	25	Craig Co.	045
3	Portsmouth	740	15	Hanover Co.	085	25	Highland Co.	091
4	Norfolk	710	15	King George Co.	099	25	Rockbridge Co.	163
5	Isle of Wight Co.	093	15	Lancaster Co.	103	25	Buena Vista	530
5	Southampton Co.	175	15	Northumberland Co.	133	25	Covington	580
5	Franklin	620	15	Richmond Co.	159	25	Lexington	678
5	Suffolk	800	15	Spotsylvania Co.	177	25	Staunton	790
6	Brunswick Co.	025	15	Stafford Co.	179	25	Waynesboro	820
6	Greensville Co.	081	15	Westmoreland Co.	193	26	Clarke Co.	043
6	Prince George Co.	149	15	Fredericksburg	630	26	Frederick Co.	069
6	Surry Co.	181	16	Albemarle Co.	003	26	Page Co.	139
6	Sussex Co.	183	16	Culpeper Co.	047	26	Rockingham Co.	165
6	Emporia	595	16	Fluvanna Co.	065	26	Shenandoah Co.	171
6	Hopewell	670	16	Goochland Co.	075	26	Warren Co.	187
7	Newport News	700	16	Greene Co.	079	26	Harrisonburg	660
8	Hampton	650	16	Louisa Co.	109	26	Winchester	840
9	Charles City Co.	036	16	Madison Co.	113	27	Carroll Co.	035
9	Gloucester Co.	073	16	Orange Co.	137	27	Floyd Co.	063
9	James City Co.	095	16	Charlottesville	540	27	Grayson Co.	077
9	King and Queen Co.	097	17	Arlington Co.	013	27	Montgomery Co.	121
9	King William Co.	101	17	Falls Church	610	27	Pulaski Co.	155
9	Mathews Co.	115	18	Alexandria	510	27	Wythe Co.	197
9	Middlesex Co.	119	19	Fairfax Co.	059	27	Galax	640
9	New Kent Co.	127	19	Fairfax	600	27	Radford	750
9	York Co.	199	20L	Loudoun Co.	107	28	Smyth Co.	173
9	Poquoson	735	20W	Fauquier Co.	061	28	Washington Co.	191
9	Williamsburg	830	20W	Rappahannock Co.	157	28	Bristol	520
10	Appomattox Co.	011	21	Henry Co.	089	29	Bland Co.	021
10	Buckingham Co.	029	21	Patrick Co.	141	29	Buchanan Co.	027
10	Charlotte Co.	037	21	Martinsville	690	29	Dickenson Co.	051
10	Cumberland Co.	049	22	Franklin Co.	067	29	Giles Co.	071
10	Halifax Co.	083	22	Pittsylvania Co.	143	29	Russell Co.	167
10	Lunenburg Co.	111	22	Danville	590	29	Tazewell Co.	185
10	Mecklenburg Co.	117	23	Roanoke Co.	161	30	Lee Co.	105
10	Prince Edward Co.	147	23	Salem	775	30	Scott Co.	169
11	Amelia Co.	007	23A	Roanoke	770	30	Wise Co.	195
11	Dinwiddie Co.	053	24	Amherst Co.	009	30	Norton	720
11	Nottoway Co.	135	24	Bedford Co.	019	31	Prince William Co.	153
11	Powhatan Co.	145	24	Campbell Co.	031	31	Manassas	683
11	Petersburg	730	24	Nelson Co.	125	31	Manassas Park	685
12	Chesterfield Co.	041	24	Lynchburg	680			
12	Colonial Heights	570	25	Alleghany Co.	005			



## Appendix B, continued: CSUs and FIPS (Ordered by FIPS)

FIPS	Name	CSU	FIPS	Name	CSU	FIPS	Name	CSU
001	Accomack Co.	2A	093	Isle of Wight Co.	5	191	Washington Co.	28
003	Albemarle Co.	16	095	James City Co.	9	193	Westmoreland Co.	15
005	Alleghany Co.	25	097	King and Queen Co.	9	195	Wise Co.	30
007	Amelia Co.	11	099	King George Co.	15	197	Wythe Co.	27
009	Amherst Co.	24	101	King William Co.	9	199	York Co.	9
011	Appomattox Co.	10	103	Lancaster Co.	15	510	Alexandria	18
013	Arlington Co.	17	105	Lee Co.	30	520	Bristol	28
015	Augusta Co.	25	107	Loudoun Co.	20L	530	Buena Vista	25
017	Bath Co.	25	109	Louisa Co.	16	540	Charlottesville	16
019	Bedford Co.	24	111	Lunenburg Co.	10	550	Chesapeake	1
021	Bland Co.	29	113	Madison Co.	16	570	Colonial Heights	12
023	Botetourt Co.	25	115	Mathews Co.	9	580	Covington	25
025	Brunswick Co.	6	117	Mecklenburg Co.	10	590	Danville	22
027	Buchanan Co.	29	119	Middlesex Co.	9	595	Emporia	6
029	Buckingham Co.	10	121	Montgomery Co.	27	600	Fairfax	19
031	Campbell Co.	24	125	Nelson Co.	24	610	Falls Church	17
033	Caroline Co.	15	127	New Kent Co.	9	620	Franklin	5
035	Carroll Co.	27	131	Northampton Co.	2A	630	Fredericksburg	15
036	Charles City Co.	9	133	Northumberland Co.	15	640	Galax	27
037	Charlotte Co.	10	135	Nottoway Co.	11	650	Hampton	8
041	Chesterfield Co.	12	137	Orange Co.	16	660	Harrisonburg	26
043	Clarke Co.	26	139	Page Co.	26	670	Hopewell	6
045	Craig Co.	25	141	Patrick Co.	21	678	Lexington	25
047	Culpeper Co.	16	143	Pittsylvania Co.	22	680	Lynchburg	24
049	Cumberland Co.	10	145	Powhatan Co.	11	683	Manassas	31
051	Dickenson Co.	29	147	Prince Edward Co.	10	685	Manassas Park	31
053	Dinwiddie Co.	11	149	Prince George Co.	6	690	Martinsville	21
057	Essex Co.	15	153	Prince William Co.	31	700	Newport News	7
059	Fairfax Co.	19	155	Pulaski Co.	27	710	Norfolk	4
061	Fauquier Co.	20W	157	Rappahannock Co.	20W	720	Norton	30
063	Floyd Co.	27	159	Richmond Co.	15	730	Petersburg	11
065	Fluvanna Co.	16	161	Roanoke Co.	23	735	Poquoson	9
067	Franklin Co.	22	163	Rockbridge Co.	25	740	Portsmouth	3
069	Frederick Co.	26	165	Rockingham Co.	26	750	Radford	27
071	Giles Co.	29	167	Russell Co.	29	760	Richmond	13
073	Gloucester Co.	9	169	Scott Co.	30	770	Roanoke	23A
075	Goochland Co.	16	171	Shenandoah Co.	26	775	Salem	23
077	Grayson Co.	27	173	Smyth Co.	28	790	Staunton	25
079	Greene Co.	16	175	Southampton Co.	5	800	Suffolk	5
081	Greensville Co.	6	177	Spotsylvania Co.	15	810	Virginia Beach	2
083	Halifax Co.	10	179	Stafford Co.	15	820	Waynesboro	25
085	Hanover Co.	15	181	Surry Co.	6	830	Williamsburg	9
087	Henrico Co.	14	183	Sussex Co.	6	840	Winchester	26
089	Henry Co.	21	185	Tazewell Co.	29			
091	Highland Co.	25	187	Warren Co.	26			



# Appendix C: DAI

VIRGINIA DEPARTMENT OF JUVENILE JUSTICE  
DETENTION ASSESSMENT INSTRUMENT

Juvenile Name: \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_ Juvenile #: \_\_\_\_\_ ICN# \_\_\_\_\_  
 Intake Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Time: \_\_\_\_:\_\_\_\_  AM  PM Worker Name: \_\_\_\_\_ CSU #: \_\_\_\_\_  
 Completed as Part of Detention Decision:  Completed as Follow-Up (On-Call Intake):

	Score
<b>1. Most Serious Alleged Offense (see reverse for examples of offenses in each category)</b>	
Category A: Felonies against persons.....	15
Category B: Felony weapons or felony narcotics distribution.....	12
Category C: Other felonies.....	7
Category D: Class 1 misdemeanors against persons.....	5
Category E: Other Class 1 misdemeanors.....	3
Category F: Violations of probation/parole.....	2
<b>2. Additional Charges in this Referral</b>	
Two or more additional current felony offenses.....	3
One additional current felony offense.....	2
One or more additional misdemeanor <b>OR</b> violation of probation/parole offenses.....	1
One or more status offenses <b>OR</b> No additional current offenses.....	0
<b>3. Prior Adjudications of Guilt (includes continued adjudications with “evidence sufficient to finding of guilt”)</b>	
Two or more prior adjudications of guilt for felony offenses.....	6
One prior adjudication of guilt for a felony offense.....	4
Two or more prior adjudications of guilt for misdemeanor offenses.....	3
Two or more prior adjudications of guilt for probation/parole violations.....	2
One prior adjudication of guilt for any misdemeanor or status offense.....	1
No prior adjudications of guilt.....	0
<b>4. Petitions Pending Adjudication or Disposition (exclude deferred adjudications)</b>	
One or more pending petitions/dispositions for a felony offense.....	8
Two or more pending petitions/dispositions for other offenses.....	5
One pending petition/disposition for an other offense.....	2
No pending petitions/dispositions.....	0
<b>5. Supervision Status</b>	
Parole.....	4
Probation based on a Felony or Class 1 misdemeanor.....	3
Probation based on other offenses <b>OR</b> CHINSup <b>OR</b> Deferred disposition with conditions.....	2
Informal Supervision <b>OR</b> Intake Diversion.....	1
None.....	0
<b>6. History of Failure to Appear (within past 12 months)</b>	
Two or more petitions/warrants/detention orders for FTA in past 12 months.....	3
One petition/warrant/detention order for FTA in past 12 months.....	1
No petition/warrant/detention order for FTA in past 12 months.....	0
<b>7. History of Escape/ Runaways (within past 12 months)</b>	
One or more escapes from secure confinement or custody.....	4
One or more instances of absconding from non-secure, court-ordered placements.....	3
One or more runaways from home.....	1
No escapes or runaways w/in past 12 months.....	0
<b>8. TOTAL SCORE</b> .....	_____

Indicated Decision:  0 - 9 Release  10 - 14 Detention Alternative  15+ Secure Detention

**Mandatory Overrides:**  1. Use of firearm in current offense  
 (must be detained)  2. Escapee/AWOL/Absconder per DJJ Procedure 9471  
 3. Local court policy (indicate applicable policy) \_\_\_\_\_

**Discretionary Override:**  1. Aggravating factors (override to more restrictive placement than indicated by guidelines)  
 2. Mitigating factors (override to less restrictive placement than indicated by guidelines)  
 3. Approved local graduated sanction for probation/parole violation

**Actual Decision / Recommendation:**  Release  Alternative  Secure Detention



## Appendix C, continued: DAI

### Offense Categories and Included Offenses

#### Category A: Felonies Against Persons

Abduction  
 Aggravated assault  
 Aggravated sexual battery  
 Arson of an occupied dwelling  
 Assault, law enforcement officer  
 Carjacking  
 Escape from secure juvenile detention  
   by force/violence  
 Extortion  
 Forcible sodomy  
 Larceny > \$5 from a person  
 Malicious wounding  
 Murder  
 Manslaughter  
 Inanimate object sexual penetration  
 Rape  
 Reckless driving/disregard police with  
   bodily injury  
 Robbery

#### Category B: Felony Weapons & Felony Narcotics Distribution

Distribute Schedule I or II  
 Distribute Schedule I, II, III, IV or  
   marijuana on school property  
 Possess Schedule I or II with intent to sell  
 Sell Schedule I or II or > 1 oz. Marijuana  
   to a minor 3 years junior  
 Brandish/point a firearm on school property or  
   within 1000 ft.  
 Discharge firearm from motor vehicle  
 Discharge firearm in/at an occupied building  
 Possess a sawed-off shotgun

#### Category C: Other Felonies

Arson of an unoccupied dwelling  
 Auto theft  
 Burglary/Breaking and entering/  
   Possess burglary tools  
 Escape from a correctional facility  
   (not detention)  
 Failure to appear in court for a felony  
 Fraud/bad checks/credit card > \$200  
 Grand larceny/Larceny > \$200  
 Larceny of a firearm/Receive a stolen firearm  
 Possess Schedule I or II drugs  
 Receive stolen goods > \$200  
 Shoplift > \$200  
 Unauthorized use of an automobile  
 Vandalism > \$1000 damage

#### Category D: Misdemeanors Against Persons

Assault, simple  
 Sexual battery

#### Category E: Other Misdemeanors

Brandish/point a firearm  
 Carry concealed weapon  
 Disorderly conduct  
 Escape from secure juvenile detention  
   without force/violence  
 Fraud/bad checks/credit card < \$200  
 Failure to appear for a misdemeanor  
 Larceny < \$200  
 Receive stolen goods < \$200

### Common Aggravating/Mitigating Factors (Known at the Time of Intake)

#### Aggravating

History of 2+ violent/assaultive offenses  
 Parent unwilling to provide appropriate supervision  
 Parent unable to provide appropriate supervision  
 Juvenile has significant mental health problem/  
   mental retardation  
 Juvenile has significant substance abuse problem  
 Juvenile does not regularly attend school/work  
 Juvenile has violated conditions of a detention alternative  
 Juvenile is charged with a new (detainable) offense  
   while in a detention alternative  
 Juvenile is an explicit threat to flee if released  
 Juvenile is currently an absconder from a non-secure placement  
 Other Aggravating factor  
 Detention alternative not available

#### Mitigating

Juvenile marginally involved in the offense  
 Parent able/willing to provide appropriate  
   supervision  
 Juvenile has significant mental health problem/  
   mental retardation  
 Juvenile has significant substance abuse problem  
 Juvenile regularly attends school/work  
 Offense less serious than indicated by charge  
 Juvenile has no/minor prior record



# Appendix D: YASI



## 1 Legal History

- |   |  |
|---|--|
| 1. Previous intake contacts for offenses        | 8. Placements                                |
| 2. Age at first intake contact                  | 9. Juvenile detention                        |
| 3. Intake contacts for offenses                 | 10. DJJ Custody                              |
| 4. Felony-level offenses                        | 11. Escapes                                  |
| 5. Weapon offenses                              | 12. Failure-to-appear in court               |
| 6. Offenses against another person              | 13. Violations of probation/parole/diversion |
| 7. Felony-level offenses against another person |  |

## 2 Family

- |   |   |
|---|---|
| 1. Runaways/lock-outs                             | 11. Family support network                              |
| 2. History of child neglect                       | 12. Family member(s) the youth feels close to           |
| 3. Compliance with parental rules                 | 13. Family provides opportunities for participation     |
| 4. Circumstances of family members living at home | 14. Family provides opportunities for learning, success |
| 5. Historic problems of family members at home    | 15. Parental love, caring and support                   |
| 6. Youth's current living arrangements            | 16. Family conflict                                     |
| 7. Parental supervision                           |   |
| 8. Appropriate consequences                       |   |
| 9. Appropriate rewards                            |   |
| 10. Parental attitude                             |   |

## 3 School

- |                                      |   |
|--------------------------------------|---|
| 1. Current enrollment status         | 8. Youth believes in the value of education |
| 2. Attendance                        | 9. Encouraging school environment           |
| 3. Conduct in past year              | 10. Expulsions and suspensions              |
| 4. Academic performance in past year | 11. Age at first expulsion                  |
| 5. Current conduct                   | 12. Involvement in school activities        |
| 6. Current academic performance      | 13. Teachers/staff/coaches youth likes      |
| 7. Special education student         |   |

## 4 Community and Peers

- |   |  |
|---|--|
| 1. Associates the youth spends time with            | 5. Free time spent with delinquent peers               |
| 2. Attachment to positively influencing peer(s)     | 6. Strength of delinquent peer influence               |
| 3. Admiration/emulation of tougher delinquent peers | 7. Number of positive adult relationships in community |
| 4. Months associating with delinquent friends/gang  | 8. Pro-social community ties                           |



## Appendix D, continued: YASI

### 5 Alcohol and Drug

1. Alcohol and drug use
2. Receptive to substance use treatment
3. Previous substance use treatment

### 6 Mental Health

- |  |  |
|--|--|
| <ol style="list-style-type: none"> <li>1. Mental health problems</li> <li>2. Homicidal ideation</li> <li>3. Suicidal ideation</li> <li>4. Sexual aggression</li> </ol> | <ol style="list-style-type: none"> <li>5. Physical/sexual abuse</li> <li>6. Victimization</li> </ol> |
|--|--|

### 7 Aggression

- |   |  |
|---|--|
| <ol style="list-style-type: none"> <li>1. Violence</li> <li>2. Hostile interpretation - actions/intentions of others</li> <li>3. Tolerance for frustration</li> </ol> | <ol style="list-style-type: none"> <li>4. Belief in use of physical aggression to resolve a disagreement or conflict</li> <li>5. Belief in use of verbal aggression to resolve a disagreement or conflict</li> </ol> |
|---|--|

### 8 Attitudes

- |   |   |
|---|---|
| <ol style="list-style-type: none"> <li>1. Responsibility for delinquent/criminal behavior</li> <li>2. Understanding impact of behavior on others</li> <li>3. Willingness to make amends</li> <li>4. Optimism</li> </ol> | <ol style="list-style-type: none"> <li>5. Attitude during delinquent/criminal acts</li> <li>6. Law-abiding attitudes</li> <li>7. Respect for authority figures</li> <li>8. Readiness to change</li> </ol> |
|---|---|

### 9 Skills

- |   |   |
|---|---|
| <ol style="list-style-type: none"> <li>1. Consequential thinking skills</li> <li>2. Social perspective-taking skills</li> <li>3. Problem-solving skills</li> <li>4. Impulse-control skills to avoid getting in trouble</li> </ol> | <ol style="list-style-type: none"> <li>5. Loss of control over delinquent/criminal behavior</li> <li>6. Interpersonal skills</li> <li>7. Goal-setting skills</li> </ol> |
|---|---|

### 10 Employment and Free Time

- |  |   |
|--|---|
| <ol style="list-style-type: none"> <li>1. History of employment</li> <li>2. Number of times employed</li> <li>3. Longest period of employment</li> <li>4. Positive relationships with employers</li> </ol> | <ol style="list-style-type: none"> <li>5. Structured recreational activities</li> <li>6. Unstructured recreational activities</li> <li>7. Challenging/exciting hobbies/activities</li> <li>8. Decline in interest in positive leisure pursuits</li> </ol> |
|--|---|



## Appendix E: Probation and Parole Statuses

A continuous probation case is defined as an active status followed by any combination of active or inactive statuses with no more than five days between statuses. A continuous parole case is defined as an active status followed by any combination of active or inactive statuses with no more than 30 days between statuses. ADP and LOS for both probation and parole are calculated using only the active statuses.

### Active Probation Statuses

- » Probation - Contacts Less Than 1 Per Month
- » Probation (Low)
- » Probation (Moderate)
- » Probation (High)
- » Intensive Probation Supervision
- » Residential Placement (Not JCC or Halfway House)

### Inactive Probation Statuses

- » Inactive - Absconder/Whereabouts Unknown
- » Inactive Supervision According to Supervision Plan
- » Inactive Supervision by Another State
- » Inactive Supervision - Courtesy Supervision in Another CSU
- » ICJ Pending (Home Evaluation)
- » Judicially Ordered Unsupervised Probation
- » Pending CSU Transfer
- » Post-Dispositional Detention Program

### Active Parole Statuses

- » Level 1 Parole - Community Supervision
- » Level 2 Parole - Community Supervision
- » Level 3 Parole - Community Supervision
- » Level 4 Parole - Community Supervision
- » Parole - Private Residential Placement
- » Post-Commitment Halfway House

### Inactive Parole Statuses

- » Inactive - Absconder/Whereabouts Unknown
- » Inactive Supervision According to Supervision Plan
- » Inactive Supervision by Another State
- » Inactive Supervision - Courtesy Supervision in Another CSU
- » ICJ Pending (Home Evaluation)
- » Pending CSU Transfer



# Appendix F: Initial Custody Designation Form

INITIAL CUSTODY DESIGNATION FORM																	
SECTION A						DEMOGRAPHIC DATA											
1. ASSESSMENT DATE: MM-DD-YYYY			2. COMMITMENT DATE: MM-DD-YYYY			3. LAST NAME			4. FIRST NAME			5. MIDDLE INITIAL			6. SUFFIX		
7. BIRTH DATE: MM-DD-YYYY						8. JUVENILE #											
9. SEX: M=MALE F=FEMALE						10. COUNSELOR			11. COMMITTING COURT (FIPS)								
SECTION B						CLASSIFICATION SCORING						Points					
1. SEVERITY OF CURRENT OFFENSE Most serious current offense ( <i>according to the scale shown on the right, with "Person Felony" being the most serious</i> ) for which the resident has been adjudicated guilty, including any detainers			500 = Person Felony or any Juvenile Sentenced with Active Adult Time 250 = Weapons Felony, or Circuit Court Commitment for Non-Person Felony 150 = Person Misdemeanor (with or without injury) 100 = Other Felony 50 = Non-Person Misdemeanor Offense 25 = Parole Violation														
2. PRIOR OFFENSE HISTORY Most serious prior offense ( <i>according to the scale shown on the right, with "Person Felony" being the most serious</i> ) for which the resident has been adjudicated guilty			250 = Person Felony 150 = Weapons Felony, or Circuit Court Commitment for Non-Person Offense 100 = Person Misdemeanor (with or without injury) 75 = Other Felony 25 = Non-Person Misdemeanor Offense 0 = Traffic Offense, Status Offense, or None														
3. PRIOR COMMITMENTS			25 = More than One Prior Commitment to DJJ 15 = One Prior Commitment to DJJ 0 = No Prior Commitments														
4. ESCAPE OR RUNAWAY HISTORY			350 = Escape or Attempt to Escape, With Force Against a Person, from Any Facility or Police Custody 250 = More than One Escape or Attempt to Escape from a Secure Facility or Police Custody 175 = One Escape or Attempt to Escape from a Secure Facility or Police Custody 50 = One or More Escapes or Runaways from Non-secure Facility or Home 0 = None														
5. ASSAULTIVE BEHAVIOR DURING PRIOR COMMITMENTS TO DJJ OR IN SECURE DETENTION Assaultive behavior refers to unprovoked assaults, not fights. Frequent fights may indicate a pattern of aggressive behavior. Does not include detention immediately preceding current commitment.			350 = More than One Instance of Assaultive Behavior with Injury 250 = One Instance of Assaultive Behavior with Injury 175 = More than One Instance of Assaultive Behavior without Injury 50 = One Instance of Assaultive Behavior without Injury, or a Pattern of Aggressive Behavior 0 = None or No Prior Commitments														
6. INSTITUTIONAL ADJUSTMENT (RDC/DETENTION) RDC Staffing Team Assessment Includes time at RDC and time in detention immediately preceding current commitment			350 = Serious Threat to Institutional Security/Safety (pattern of predatory behavior; attempts to strong-arm/harass/bully peers; assaultive with potential for injuries) 250 = Moderate Threat to Institutional Security/Safety (multiple fights or simple assaults without a clear pattern of predatory behavior; overly resistant to authority with a pattern of verbal abuse towards staff) 175 = Minor Threat to Institutional Security/Safety (pattern of oppositional/defiant behaviors but no pattern of predatory behavior; occasional mild reactive aggression whether verbal or physical) 50 = Frequent Compliance Problems, Not a Threat to Institutional Security/Safety 25 = Some Compliance Problems (slow to comply with authority) 0 = Good Adjustment														
<b>7. CUSTODY TOTAL</b>						<b>SUM OF ITEMS 1 thru 6</b>											
8. ASSIGNED CUSTODY LEVEL (Form-assigned)			I = Less than 150 Points    II = 155-245 Points    III = 250-495 Points    IV = 500 or More Points														
SECTION C						PLACEMENT CONSIDERATIONS											
1. STATURE: <input type="checkbox"/> EXTRA SMALL <input type="checkbox"/> SMALL <input type="checkbox"/> MEDIUM <input type="checkbox"/> LARGE <input type="checkbox"/> EXTRA LARGE																	
2. SPECIAL MANAGEMENT CONCERNS – MARK "X" FOR ALL THAT APPLY: <input type="checkbox"/> NONE <input type="checkbox"/> PENDING CHARGES <input type="checkbox"/> INSTITUTIONAL PREDATORY OFFENSE <input type="checkbox"/> KNOWN MANAGEMENT PROBLEM <input type="checkbox"/> LOW FUNCTIONING <input type="checkbox"/> MENTAL HEALTH RISK/ DISABILITY <input type="checkbox"/> EDUCATION _____ <input type="checkbox"/> ESCAPE RISK _____ <input type="checkbox"/> SIB RISK _____ <input type="checkbox"/> GANG MEMBER _____ <input type="checkbox"/> PHYSICAL IMPAIRMENT _____ <input type="checkbox"/> SPECIAL MEDICAL NEEDS _____ <input type="checkbox"/> ENEMIES – INSTITUTION _____ <input type="checkbox"/> KNOWN ASSOCIATES – INSTITUTION _____ <input type="checkbox"/> OTHER _____						3. RECOMMEND OVERRIDE OF FORM-ASSIGNED CUSTODY LEVEL <input type="checkbox"/> NO <input type="checkbox"/> YES – CUSTODY LEVEL (AFTER OVERRIDE) _____ – REASON (REQUIRED) <input type="checkbox"/> Criminal Investigation Ongoing <input type="checkbox"/> Pending Court Charges <input type="checkbox"/> Active Gang Activities <input type="checkbox"/> Predatory/Manipulative Behavior Resulting in the Form of Mental or Physical Abuse of Others <input type="checkbox"/> Crime More Serious than Indicated by Charge <input type="checkbox"/> Crime Less Serious than Indicated by Charge <input type="checkbox"/> Other _____ – COMMENT (REQUIRED) _____											
5. COUNSELOR SUPERVISOR _____						4. CLASSIFICATION INDICATED INSTITUTION: TREATMENT TEAM RECOMMENDED INSTITUTION: COMMENT IF DIFFERENT:											
PRINT						SIGNATURE											

DIS-042: Revised October 15, 2013



## Appendix G: Custody Reclassification Form

### CUSTODY RECLASSIFICATION FORM – PAGE ONE of TWO

SECTION A		DEMOGRAPHIC INFORMATION	
1. ASSESSMENT DATE: MM-DD-YYYY	-	2. INSTITUTION	
NAME: 3. LAST	4. FIRST	5. MIDDLE INIT.	6. SUFFIX
7. BIRTH DATE: MM-DD-YYYY	-	8. JUVENILE #	
9. SEX: M=MALE F=FEMALE		10. COUNSELOR	
11. PREVIOUS CUSTODY: IV = MAXIMUM III = HIGH II = MEDIUM I = LOW	12. RECLASSIFICATION REASON: 1 = QUARTERLY REVIEW 2 = INCIDENT 3 = INSTITUTIONAL TRANSFER 4 = REVISION/CORRECTION/OTHER		
SECTION B		CUSTODY SCORING	
BEHAVIOR PRIOR TO CURRENT COMMITMENT		Points	
1. SEVERITY OF CURRENT OFFENSE Most serious current offense ( <i>according to the scale shown on the right, with "Person Felony" being the most serious</i> ) for which the resident has been adjudicated guilty, including any detainers	500 = Person Felony or any Juvenile Sentenced with Active Adult Time 250 = Weapons Felony, or Circuit Court Commitment for Non-Person Felony 150 = Person Misdemeanor (with or without injury) 100 = Other Felony 50 = Non-Person Misdemeanor Offense 25 = Parole Violation	_____	
2. PRIOR OFFENSE HISTORY Most serious prior offense ( <i>according to the scale shown on the right, with "Person Felony" being the most serious</i> ) for which the resident has been adjudicated guilty.	250 = Person Felony 150 = Weapons Felony, or Circuit Court Commitment for Non-Person Offense 100 = Person Misdemeanor (with or without injury) 75 = Other Felony 25 = Non-Person Misdemeanor Offense 0 = Traffic Offense, Status Offense, or None	_____	
3. PRIOR COMMITMENTS	25 = More than One Prior Commitment to DJJ 15 = One Prior Commitment to DJJ 0 = No Prior Commitments	_____	
4. ESCAPE OR RUNAWAY HISTORY PRIOR TO CURRENT COMMITMENT	350 = Escape or Attempt to Escape, With Force Against a Person, from Any Facility or Police Custody 250 = More than One Escapes or Attempts to Escape from a Secure Facility or Police Custody 175 = One Escape or Attempt to Escape from a Secure Facility or Police Custody 50 = One or More Escapes or Runaways from Non-secure Facility or Home 0 = None	_____	
INSTITUTIONAL ADJUSTMENT			
5. ASSAULTIVE/ESCAPE BEHAVIOR Only offenses for which the ward has been found guilty.  Pattern of Aggressive Behavior - having at least four instances of the following over a six-month period: Fighting Simple Assault (Moderate Offense) Verbal Threats/Physical Gesturing Throwing Objects Abusive Language/Obscene Gesturing	400 = One or More Instances of Assault (Major Offense) with Injury, or Escapes/Attempts to Escape During Past 90 Days 300 = One or More Instances of Assault (Major Offense) with Injury During Past Year 200 = One or More Instances of Escapes/Attempts to Escape During Past Year 150 = One or More Instances of Assault (Major Offense) without Injury, During Past 90 Days 100 = One or More Instances of Assault (Major Offense) without Injury, During Past Year, <b>OR</b> Displayed a Pattern of Aggressive Behavior Over Past Six Months 0 = No Instances of Escape or Assault (Major Offense), or None Within the Past Year -50 = No Instances of Escape or Assault (Major Offense) During Past 18 Months (Not To Be Used Until Ward Has Remained With DJJ for at Least 18 Months)	_____	
6. FREQUENCY OF INSTITUTIONAL OFFENSES Only offenses for which the ward has been found guilty.	300 = More Than Two Majors, During Past 90 Days 150 = Two or Fewer Majors, During Past 90 Days 50 = More Than Ten Moderates, During Past 90 Days 0 = Ten or Fewer Moderates, During Past 90 Days -25 = No Offenses, During Past 90 Days -50 = No Institutional Offenses for Six Months or More	_____	
7. TREATMENT PROGRAM PARTICIPATION	200 = Expelled From Program for Disruptive Behavior, During Past 90 Days 100 = No Participation (Refuses to Participate, On Suspension), During Past 90 Days 0 = Awaiting Services, During Past 90 Days -25 = Fair Participation, During Past 90 Days -50 = Good Participation, During Past 90 Days -75 = Good Participation for Six Months or More -100 = Completed All Programs	_____	
8. EDUCATION/ WORK PROGRAM/ VOCATIONAL TRAINING PARTICIPATION	200 = Behavior is Consistently Seriously Disruptive, During Past 90 Days 100 = No Participation, During Past 90 Days 0 = Is Not In an Educational/Vocational Program -25 = Fair Participation, During Past 90 Days -50 = Good Participation, During Past 90 Days -75 = Good Participation for Six Months or More, or Successfully Completed Program	_____	
9. CUSTODY TOTAL	SUM OF ITEMS 1 thru 8	_____	
10. FORM-RECOMMENDED RECLASSIFICATION	I = 150 or Fewer Points II = 155-245 Points III = 250-495 Points IV = 500 or More Points	_____	

DIS-043: Revised October 15, 2013





## Appendix H: LOS Guidelines for Indeterminately Committed Juveniles Effective Until October 15, 2015

Until October 15, 2015, DJJ used guidelines issued by the Board of Juvenile Justice in 2008 to establish the LOS for indeterminately committed juveniles based on the severity of a juvenile's offense(s) and chronicity of criminal behavior. LOS categories are defined by an anticipated minimum and maximum number of months that the juvenile will remain with DJJ. The actual LOS may vary due to institutional offenses or failure to complete mandatory or recommended treatment.

Two tables are used in determining a juvenile's LOS:

1. Table I assigns the level of severity for (a) the most serious current committing offense and (b) the most serious prior offense. The resulting two numbers are combined in a pattern of (a)-(b) for further calculation.
2. Table II accounts for chronic offense behavior that may increase the juvenile's initial LOS calculation. The juvenile's entire delinquent and criminal histories, except the two offenses used in Table I, are examined; one point is assigned for each Class 1 misdemeanor, and two points are assigned for each felony. A chronicity score of less than 8 points does not affect LOS, a chronicity score of 8 to 11 points increases LOS by three months, and a chronicity score of 12 or more points increases LOS by six months.

**Table I: Severity Level for Current and Prior Offenses\***

Level	Type of Offense	Examples
Level 1	Class 1 Misdemeanors	Simple Assault; Petit Larceny
Level 2	Class 4, 5, and 6 Felonies; Unclassified felonies carrying a maximum sentence of 10 years	Unauthorized Use of an Auto; Possession of a Schedule I or II Substance; Voluntary and Involuntary Manslaughter
Level 3	Class 3 Felonies; Unclassified felonies carrying a maximum sentence of 20 years; Unclassified non-person felonies carrying a maximum sentence of more than 20 years	Burglary of Dwelling with Intent; Grand Larceny; Aggravated Involuntary Manslaughter
Level 4	Class 1 and 2 Felonies; Unclassified felony offenses against persons carrying a maximum sentence of more than 20 years	Armed Robbery; Rape; Murder

\* Juveniles with no past convictions are assigned Level 1 for the most serious prior offense.

**Table II: Initial LOS Steps and Adjustments to Determine LOS Range\***

Offense Severity (Determines the initial LOS Step. The initial steps are followed by adjustments for chronic offense behavior.)	Release Dates Early - Late
1-1	3 months - 6 months
1-2, 1-3, 2-1, 2-2 1-1, increased 3 months for chronicity	6 months - 12 months
1-1, increased 6 months for chronicity 1-2, 1-3, 2-1, 2-2, increased 3 months for chronicity	9 months - 15 months
1-4, 2-3, 2-4, 3-1, 3-2, 3-3 1-2, 1-3, 2-1, 2-2, increased 6 months for chronicity	12 months - 18 months
1-4, 2-3, 2-4, 3-1, 3-2, 3-3, increased 3 months for chronicity	15 months - 21 months
1-4, 2-3, 2-4, 3-1, 3-2, 3-3, increased 6 months for chronicity	18 months - 24 months
3-4, 4-1, 4-2, 4-3, 4-4	18 months - 36 months
3-4, 4-1, 4-2, 4-3, 4-4, increased 3 months for chronicity	21 months - 36 months
3-4, 4-1, 4-2, 4-3, 4-4, increased 6 months for chronicity	24 months - 36 months

\* Juveniles with an LOS of three to six months may not stay more than 12 months without departmental review.



## Appendix H, continued: LOS Guidelines for Indeterminately Committed Juveniles Effective October 15, 2015

Using guidelines issued by the Board of Juvenile Justice, effective October 15, 2015, DJJ assigns the LOS for indeterminately committed juveniles based on the most serious committing offense and the risk to reoffend as indicated on the most recently administered YASI at the time of admission to direct care. LOS categories are defined by an anticipated minimum and maximum number of months that the juvenile will remain with DJJ. The actual LOS is determined through case-specific reviews depending on the juveniles' behavior, facility adjustment, and progress in treatment.

### Most Serious Committing Offense Severity

- » Tier I - misdemeanor against persons, any other misdemeanor, or violation of parole
- » Tier II - weapons felony, narcotics distribution felony, or other felony that is not punishable for 20 or more years of confinement if the offense were committed by an adult
- » Tier III - felony against persons that is not punishable for 20 or more years of confinement if the offense were committed by an adult
- » Tier IV - felony offense punishable for 20 or more years of confinement if the offense were committed by an adult

### Risk Level Categories

- » A - Overall Risk Score of none/low or moderate
- » B - Overall Risk Score of high and Dynamic Protective Score of moderate-high to very high
- » C - Overall Risk Score of high, Dynamic Protective Score of none to moderate, and Dynamic Risk Score of less than very high
- » D - Overall Risk Score of high, Dynamic Protective Score of none to moderate, and Dynamic Risk Score of very high

### LOS Ranges

Most Serious Committing Offense **		Risk Level			
		A	B	C	D
<b>Tier I</b>	• Misdemeanor Offenses • Violations of Parole	2-4 months*	3-6 months*	5-8 months*	6-9 months*
<b>Tier II</b>	• Non-person Felony Offenses	3-6 months*	5-8 months*	6-9 months*	7-10 months*
<b>Tier III</b>	• Person Felony Offenses	5-8 months*	6-9 months*	7-10 months*	9-12 months*
<b>Tier IV</b>	• Class 1 and 2 Felony Offenses	6-9 months*	7-10 months*	9-12 months*	9-15 months*
<b>Tier V</b>	• Treatment Override	Juveniles who have been assessed as needing inpatient sex offender treatment are managed as an exception to the grid.*			

\* Statutory Release: A juvenile may be held in direct care due to negative behavior, poor adjustment, or lack of progress in treatment for any period of time until his statutory release date, which is reached after the juvenile is committed for 36 continuous months (except murder and manslaughter) or his 21st birthday, whichever occurs first.

\* Treatment Override: These cases will not be assigned a projected LOS. The juveniles who receive a Treatment Override will be eligible for consideration for release upon completion of the designated treatment program.

\*\* Violations of Probation: Violations of Probation shall be categorized by the most serious underlying offense.

