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COMMONWEALTH  
of  
VIRGINIA

*Board of Juvenile Justice*

**MINUTES**  
**Board of Juvenile Justice Meeting**  
**Renaissance Academy**  
**5100 Cleveland Street**  
**Virginia Beach, VA**

**September 12, 2012**

**Board Members Present:** Heidi Abbott, Anthony Bailey, Kecia Brothers, Barbara Myers, Kenneth Stolle, Justin Wilson

**DJJ Staff Present:** Mark Gooch, Lionel Jackson, Ralph Thomas, Daryl Francis, Ed Holmes, Jacqueline Nelson, Tom Gooding, Ken Bailey, Steve Peed, Ashaki McNeil, James Horn, Angela Valentine, Olymphia Perkins, John Coble, Deron Phipps, Greg Davy, Joy Lugar and Deborah Hayes.

**Others Present:** Lianne Rozzell-FAVY, Carey Patterson-Norfolk JDC, Pete Withers-VA Beach JDC, Linda Filippi-Tidewater Youth Services Commission, Dawn Barber, Sheena Christian Howard, Ernest Masden-Newport News JDH; Ernest Madison-Newport News JDH; Lisa Embrey-parent.

**I. CALL TO ORDER**

Chairperson Abbott called the meeting to order at 10:20 am.

**II. INTRODUCTIONS**

Chairperson Abbott welcomed everyone and asked the individuals present to introduce themselves. Ms. Kay Thomas, Superintendent of the Renaissance Academy, also welcomed the group to the facility. She shared information on the population they serve. They have middle and high school programs with approximately 1,000 students; the classes have 15-19 students. The academic programs are very popular and because of the programming many students desire to remain at the school; however, they have to limit this otherwise the enrollment numbers will be too high. A lot of students go back to their comprehensive schools and it is not just time served; the student has to have a recommendation from their assistant principal, they have to have a "C" average in every class, negative behavior has to have decreased and their attendance must be positive. The Renaissance Academy does not have a daycare for teen mothers and do not foresee this type of program in the future. All of the students are required to wear uniforms and are security screened. Mr. Ralph Thomas, Deputy Director of Operations, said he visited the school last year and was very impressed with the programming and the partnership that the VA Beach Court Serviced Unit has with the Renaissance. He asked Ms. Thomas to explain how the probation officers are integrated into the school program. The probation officers are onsite to work with the students. They are available during lunch, during block changes and they intermingle with the students.

They have a new program wherein the students have green passes on Mondays and Tuesdays which will allow the student to see their probation officer with no questions asked.

**III. APPROVAL of June 13, 2012, MINUTES**

The minutes of the June 13, 2012, Board meeting were presented for approval. On MOTION duly made by Mr. Bailey and seconded by Mr. Wilson to approve the minutes as presented. Motion carried.

**IV. SPECIAL PRESENTATION BY THE BOARD:** Chairperson Abbott advised that at the June 12, 2012, Board meeting, the Board members introduced and passed a resolution honoring a long time colleague, friend and employee, Steve Pullen. Mr. Tom Gooding, director of the 9<sup>th</sup> District Court Service Unit, was present to accept the resolution on behalf of Mr. Pullen's wife, Mrs. Regina Pullen. Mr. Phipps stated that on behalf of the Department of Juvenile Justice and the State Board of Juvenile Justice, the resolution was presented to show the Department's appreciation for his 40-plus years of service to the Commonwealth of Virginia and the Department. Mr. Gooding advised that Mrs. Pullen wanted to attend today; however, it was too overwhelming at this time. She is doing very well and on her behalf, he thanked the Board and the Department and accepted the resolution.

**V. PUBLIC COMMENT:** Chairperson Abbott thanked everyone for coming and participating in the public comment period. Chairperson Abbott noted that the guidelines for public comment are on the back of the agenda; however, she stated that since there are only two speakers, it was not necessary to read them.

- Mrs. Lisa Embrey has a son who is currently housed at RDC. She commended the Department for extending visitation hours on Sunday and adding Wednesday night visitation. She voiced her concerns with the Department's visitation policies as it relates to visitation for non-immediate family members. Mr. Thomas asked her to contact him and they would work through the issues with her.
- Ms. Rozzell distributed an executive summary of a national report called *Families Unlocking Futures: Solutions to the Crisis in Juvenile Justice*. She advised that this is the first report based on the experience of families of youth in the justice system. She asked the Board to review the executive summary and advised that the full report is available on the Justice for Families website [www.justice4families.org](http://www.justice4families.org). Additional comments from Ms. Rozzell will be added to the minutes of the September 12, 2012, Board meeting and will be made available upon request.

**V. COMMITTEE REPORTS**

**A. Secure Services Committee:**

**1. Certifications**

- **Henrico Juvenile Detention Center:** Mr. Ken Bailey advised that Henrico's audit was conducted on March 28, 2012. There were five deficiencies noted—none were repeat deficiencies from the previous audit. A follow-up monitoring visit was conducted on July 24, 2012, and all of those deficiencies were found to be in compliance at that time. On MOTION duly made by Mr. Bailey and seconded by Mr. Wilson to certify Henrico Juvenile Detention Center for three years. Motion carried.
- **Lynchburg Regional Juvenile Detention Home:** At the June 13, 2012, Board of Juvenile Justice meeting, the current certification of Lynchburg Regional Juvenile Detention Center was continued to September 12, 2012, with a status report on compliance with corrective action plan. Reviews were conducted at the facility on November 20, 2011, April 26, 2012, and August 1, 2012. Mr. Bailey reviewed the current audit findings along with the audit findings of October 5,

2011. It was noted that Lynchburg had two non-mandatory deficiencies and four mandatory deficiencies. This included one repeat deficiency from the previous audit. He noted that a follow up visit indicates that all deficiencies are now in compliance. He noted that the certification will be for the remainder of the three years. On MOTION duly made by Mr. Bailey and seconded by Ms. Brothers to certify Lynchburg Regional Juvenile Detention for the remainder of the three years' certification period. Motion carried.

- **Newport News Juvenile Detention Home:** Mr. Bailey advised that an audit conducted on April 18, 2012, found 12 deficiencies with one repeat deficiency from a previous audit. A follow up review was conducted on July 26, 2012. At that time two non-mandatory areas were still non-compliant. These deficiencies centered on the repair and replacement of defective equipment which is an inoperable intercom system in part of the building which has not been repaired and lack of documentation for the required 30-minute room checks. The Department recommends that the Board continue the current certification status to January 9, 2013, with a status report on compliance with the corrective action plan. In response to the question by Mr. Wilson as to whether the intercom system is being repaired or replaced, Ms. Dawn Barber (director of the Newport News Juvenile Detention Home) advised that she has a letter of certification regarding the completion of the work on the intercom system. They are currently working on the technology platform to accurately document that room checks have occurred.
- On MOTION duly made by Ms. Myers and seconded by Mr. Bailey to continue the current certification status of Newport News Juvenile Detention Home to January 9, 2013, with a status report on compliance with the corrective action plan
- **Norfolk Juvenile Detention Home Status Report:** Mr. Bailey advised that at the June 13, 2012, Board meeting, the current certification of Norfolk Juvenile Detention Home was continued to September 12, 2012, with a status report on compliance with the corrective action plan. Reviews were conducted at the facility on November 3, 2011, April 30, 2012, and July 25, 2012. Mr. Bailey reviewed the findings of the audits and advised that the audit revealed that all areas are now in compliance.
- On MOTION duly made by Ms. Myers and seconded by Ms. Brothers to certify the Norfolk Juvenile Detention Home for the remainder of the three years. Motion carried.
- **Roanoke Valley Juvenile Detention Home Post Dispositional Program:** Mr. Bailey advised that the Roanoke Valley Juvenile Detention Home was seeking to re-establish its post-dispositional program with a capacity of five residents. He advised that the Department was recommending certification until January 10, 2013, to allow future audits of the post-dispositional program to coincide with the audits of the Roanoke Valley Juvenile Detention Center.
- On MOTION duly made by Mr. Wilson and seconded by Ms. Myers to certify the Roanoke Valley Juvenile Detention Home Post-Dispositional Program until February 10, 2013, with a capacity of five residents. Motion carried.
- Sheriff Stolle expressed concerns as to whether or not program certifications were withheld pending checks. Mr. Bailey advised that the programs were never decertified, the certification was extended. Mr. Gooch noted an example in the

June 13, 2012, minutes wherein the certification was continued pending a status report and implementation of the corrective action plan.

- Mr. Wilson asked about the availability of a list of residential programs and their certification status on the web. Mr. Bailey advised that there is a listing of all residential programs and the date of their certification expiration along with additional information on the programs. Mr. Phipps said the Department can include the status of the certifications as well.
- Sheriff Stolle questioned why the Board extends certification when programs have a specific duration. Mr. Bailey stated that if the Board moves toward decertification, this would create a situation where-in the detainees would have to be moved. Mr. Phipps said the Department is trying to clarify the Board's authority concerning through the draft certification regulations currently being promulgated. Department staff will present a matrix of the Board's certification options that are available in the draft regulations at the November 14, 2012, meeting and give a summary of the proposed certification regulations.
- Sheriff Stolle said he had previously raised the issue as to whether or not the Board has the authority to certify facilities at all. He is of the opinion that the Director has that authority. He stated that the Board should not be discussing intercom systems and water standing on patios. The Board should be discussing whether or not to place a facility on probation and allow the staff to work on the non-mandatory issues and allow the staff to control those things the Board has no need to be involved in. Ms. Myers said she agrees that the Board should not decertify a facility for non-mandatory matters and she certainly does not want to disrupt the lives of the residents, particularly if they are not life/health/safety issues. Mr. Phipps said staff will review the certification regulations and ensure they are addressing all issues.

## **B. Non-Secure Services Committee:**

### **1. Certifications**

- **Aurora House:** Mr. Bailey advised that an audit was conducted at the facility on March 21, 2012, with two deficiencies both in the area of medical services. A follow up visit on July 31, 2012, indicated one area was still non-compliant. DJJ staff is concerned with the documentation process. The Department recommends continuing the current certification of Aurora House to January 10, 2013, with an audit of all medication administration records after July 31, 2012. Staff would like to conduct a follow up visit to review the MARs generated since the last visit and access Aurora House's documentation process. Sheriff Stolle asked if staff is concerned about the thoroughness of the reports or if there are concerns that the records are fraudulent? Mr. Bailey said the concern is the thoroughness of the documentation. It is felt that staff requires additional training. Want to ensure that residents are receiving their medication and it is properly documented. Mr. Wilson reviewed the timelines of the audit visits, Aurora House staff training, Certification staff follow up visits and the subsequent re-training of staff on the facility's documentation process. Mr. Wilson said he is very concerned, as the Board has been in the past, with the issues of administration of medication. Mr. Bailey said staff conducted an assessment of a small sample of the MARS. Staff wants to conduct a larger sample and report back at the January 2013 meeting. Mr. Wilson asked if it was possible to conduct a follow up visit by the November meeting.
- Ms. Myers asked to what extent were the mistakes made by relief staff versus full time staff. Mr. Bailey said he did not have any indication of whether it is relief or full time staff; however, all staff should receive the same training. Sheriff Stolle

asked what will the Certification staff look for in the reports they will review. Mr. Bailey said they will look at the MAR to determine what medications are used, when the medication is to be administered and look at records for any missed medications or the time frame was incorrect. Sheriff Stolle asked what will be the Department's recommendation if they find a lot of issues. Mr. Bailey said if they find that this is an ongoing problem, the Department will put another recommendation on the table for some other sanction. Possibly probation.

- Mr. Wilson asked about the scope of the findings of the audit in March. Mr. Bailey said in March, there were one out of five MARs that was not properly documented. Mr. Wilson said he wants to make sure it is conveyed to the facility how seriously the Board view these deficiencies. Ms. Brothers said having gone through the same issues with Newport News and Richmond, how many opportunities should the Board give the facilities to correct the same deficiencies before the decision is made to sanction them. Mr. Phipps said this is the decision of the Board. He said the Board's recent history has been less tolerant of mistakes. Sheriff Stolle said it does depend on the severity of the violation. This Board would not tolerate a life/health/safety issue beyond the original finding and the first finding of non-compliance. Ms. Abbott said she concurred with Ms. Brothers. She said she pays close attention to whether or not the medication was administered. In reviewing the report, there were two instances wherein very important medication was not administered to the residents. Waiting until January to bring the findings back to the Board could be problematic. Sheriff Stolle asked if this is a mandatory revocation. Mr. Phipps outlined the certification regulations and advised there are several options.
- A lengthy discussion ensued. Mr. Wilson requested that the Board reject the corrective action plan, and ask that prior to the November Board meeting, the certificate holder submit another corrective action plan and the Board will have another opportunity in November to approve or reject the new corrective action plan describing how they will deal with this situation.
- On MOTION duly made by Mr. Bailey and seconded by Mr. Wilson to continue the current certification of Aurora House to November 14, 2012, with a complete audit of all medication records after July 31, 2012, and that the Board directs the Director to ensure that a corrective action plan is submitted by the certificate holder which meets his approval and is presented to the Board along with the administrators of the Aurora House at the November 14, 2012, Board meeting. Sheriff Stolle and Ms. Brothers voted No. Motion carried.
- **Chaplin Youth Center Status Report:** At the June 13, 2012, Board of Juvenile Justice meeting the current certification of the Chaplin Youth Center was continued to September 12, 2012, with a status report on compliance with corrective action plan. There were four non-mandatory deficiencies and four mandatory deficiencies with three deficiencies from a previous audit. Reviews were conducted on May 1, 2012, and August 2, 2012. Mr. Bailey reviewed the results of the audit. The administrator was asked to attend the Board meeting today; however, she was subpoenaed to a court hearing in Stafford County.
- On MOTION duly made by Mr. Wilson and seconded by Mr. Bailey to continue the current certification status of the Chaplin Youth Center to November 14, 2012, with a review of the corrective action plan prior to the November 14 meeting. Motion carried.
- Sheriff Stolle asked why do we wait until the licenses have expired before the review is conducted. Mr. Wilson suggested being able to handle certifications a meeting ahead of time to allow the Board time to review the information. Mr.

Gooch stated that the new regulations will allow this process to occur in a timelier manner.

- **Opportunity House I:** An audit was conducted on April 10, 2012, there were five deficiencies—2 non-mandatory and 3 mandatory deficiencies with two repeat deficiencies from a previous audit. A follow up audit was conducted on July 30, 2012; all deficiencies were corrected except for one MAR that did not have the date the medication was prescribed. The Department recommended continuing the current certification status to January 9, 2013, with a status report on the corrective action plan. Sheriff Stolle said he sees this as a little different than the previous facility. He asked if the staff would recommend certifying Opportunity House for three years. Mr. Bailey said they would. On MOTION duly made by Mr. Wilson and seconded by Ms. Brothers to renew the certification of Opportunity House for three years with a status report on the corrective action plan at the January 2013 meeting. Motion carried.
- **Virginia Beach Crisis Intervention Home:** At the June 13, 2012, Board of Juvenile Justice meeting, the current certification of Virginia Beach Crisis Intervention Home was continued to September 12, 2012, with a status report on the program's response to recent allegations of staff misconduct and compliance with 6VAC35-51-880.5 and 6VAC35-51-1040.B. On July 23, 2012, a monitoring visit was conducted to assess compliance on the two areas. There was a question raised about proper reporting of a child protective services case. The matter was continued to today. When this information was brought to the attention of the director of the Tidewater Youth Services Commission, the staff that was involved was suspended. CPS investigated the matter and determined that there was a founded finding on this person. Department staff was comfortable that the Virginia Beach Crisis Intervention Home handled the situation in an appropriate manner and recommended continued certification. Ms. Filippi said this was a very bad judgment call on the part of assistant director for not reporting the allegation by a resident that another resident had touched his genitals. A staff person reported this to the assistant director and requested a room change. The assistant director did not grant the room change and did not report the matter to the program director and the issue did not reach senior management as it should have. When the matter came to the attention of senior management, the police were called, CPS was called, and arrangements were made to move the resident to another facility to allow for complete separation. The employee in question was slated to retire; he was removed from the facility and subsequently retired. On MOTION duly made by Mr. Wilson and seconded by Ms. Myers to certify the Virginia Beach Crisis Intervention Home for three years. Motion carried.

## VI. OTHER BUSINESS

### A. VJCCCA Plan Approvals:

- Mr. Thomas advised that there were three additional VJCCCA plans requiring approval by the Board. These are in addition to the plans which were approved at the June 2012 Board meeting. He advised that the Franklin County plan was extended because the coordinator was on active duty; he is in the National Guard. They are requesting approval for one year. The Richmond City plan—the judges and City officials negotiated an acceptable plan; this plan will be evaluated after one year. The Tidewater Youth Services Commission plan—requesting approval for two years. An extension was

requested because six jurisdictions are involved and it took time for officials from each locality to provide approval of the plan for submission.

- On MOTION duly made by Mr. Wilson and seconded by Sheriff Stolle to approve the FY2013-2014 VJCCCA Plan for Tidewater Youth Services Commission. Motion carried.
- On MOTION duly made by Mr. Wilson and seconded by Mr. Bailey to approve the FY2013 VJCCCA Plans for the City of Richmond and Franklin County. Motion carried.

#### **B. Gang Unit Update:**

- Mr. Horn shared the following information regarding the anti-gang program—the Department’s strategic plan was approved in September 2011 by the Secretary of Public Safety. The plan has been in effect for one year. One of the main components of the strategic plan was standardized training and gang awareness for all communities, stakeholders and DJJ employees. A primary objective of the Gang staff was to get a training program that would be certified by DCJS with a standardized training curriculum that would be used for DJJ staff, law enforcement, and/or citizens.
- There are investigators who are responsible for the training program. Between June 2012 to September 1, 2012, there were 13 training dates scheduled (a minimum of 8 eight hours training) and 350 people have been trained in basic gang awareness. The audience consisted of detention staff, mental health staff, and school staff.
- Community meetings were the next component in the strategic plan. Community meetings consisted of the faith-based community, again schools and any other community stakeholder that’s important to the jurisdiction.
- The strategic plan also stressed DJJ and law enforcement collaboration and cooperation. The Gang Unit is currently participating in at least two federal and two state related gang taskforces. Partnering with the school system is a very important part of the gang awareness initiative. The court service unit director in the Roanoke/Salem area of the state has developed partnerships and conducted gang assessments with the school systems. The Attorney General’s Office newest anti-gang video “The Big Lie” has been distributed to the Charlottesville school system via collaboration with the Charlottesville CSU. Mr. Bailey congratulated Mr. Horn and the Gang Unit on their success. Ms. Myers also complimented Mr. Horn and the Gang Unit on their success. Ms. Myers and Ms. Abbott requested a copy of the DVD “The Big Lie”.

#### **C. Re-entry Update:**

- Ms. McNeil distributed a progress report of the Re-entry Unit. DJJ continues to move forward to accomplish the goals as established in the 2010 Re-entry Initiative Strategic Plan. She asked the Board members to take a moment to review the whole report and to feel free to call her with any questions. She described the current make-up of the Unit. To provide a more comprehensive approach to services, a Re-entry Unit has been created to better connect youthful offenders to the community prior to release.
- Ms. McNeil advised that a reentry specialist is assigned to each facility and their goal is to provide services to all residents who are being released. The reentry specialists’ main priorities are the residents who are within 120 days of release; however they do provide some services to all of the residents.
- Another position is a mentoring coordinator. The mentoring coordinator is responsible for connecting mentors to the residents who are in the facilities and returning to their communities. The goal is to ensure that there is an individual from the resident’s community who will come in approximately 90 days before the resident’s release, start the mentoring services and then follow the resident back to their community and continue the meetings. The Reentry Unit has started this process in the Richmond City and Henrico County communities. The plan is to expand across the state.

- Another position is the Offender Workforce Development Specialist who is responsible for linking offenders to employment when they return to their communities. Ms. Abbott asked if the Reentry staff work with the middle colleges to connect the offenders to educational opportunities. Ms. McNeil said they are. Superintendent Nelson said the Division of Education is working with the middle college to encourage the students to get their GED before they leave the facility. They have also created a mentoring program for the female residents at Bon Air JCC. It is hoped that the Department will be able to provide services that are very specific to the needs of the female residents. Ms. Abbott said she can offer assistance with the recruitment of the mentoring process. Mr. Wilson asked if the staff can track the offenders beyond the six month time frame.
- Ms. McNeil said the Department has greater control of the offenders while they are on parole; once they are released from parole, the Department does not have a liaison in the community who could provide information on the resident's status, i.e. employment, education, move from state. Ms. Abbott stated that if the mentoring program is established, that will be the most effective way to gather data. In reference to the mentoring program, Ms. Myers said she has some great people at VCU that she will be happy to direct to DJJ. Ms. McNeil outlined the additional responsibilities of the Reentry program and services, partnerships and collaborations, upcoming plans, grant activities as well as barriers to the DJJ Reentry Program. Ms. McNeil's report will be included in the minutes of the September 12, 2012, Board meeting and will be made available upon request.

#### **D. Education Division Update:**

- Superintendent Jackie Nelson advised that effective July 1, 2012, the DCE/DJJ took place.
- The Division of Education (DoE) has made changes in the math and science programs.
- As noted at the June meeting, 100+ students earned either high school diplomas or a GED for the 2011/2012 school year.
- Students participating in the career and technical education (CTE) program have three tests to earn a gold/silver/bronze certificate.
- As of January 2013, all students will participate in on-line SOL testing; GED testing will take place on line effective January 2014. The Division of Education is looking at piloting a GED testing program in June 2013 instead of January 2014. This should be an easy transition since the students will already be familiar with the SOL on-line testing.
- The schedule at RDC has been tweaked to 90 minutes; currently there are four seniors at RDC, they are being fast-tracked to get them to their home school.
- Ms. Myers asked about the status of computer access. Superintendent Nelson said the DoE is in the process of purchasing 150 computers; some will be to dedicated SOL testing; some will be dedicated to the extended services program; and some will be placed in the classroom.
- Ms. Abbott said for the residents who have earned their GEDs and are not being released, asked if DoE is looking into online community college courses. Superintendent Nelson said an admissions dean from Southside Virginia Community College wants to partner with DoE. They have developed very specific courses for adult offenders who have earned their GED or high school diplomas.

#### **E. Amendments to Board of Juvenile Justice Bylaws:**

- Mr. Phipps brought this document to the attention of the Board members and briefly reviewed the amendments to the Board of Juvenile Justice By-laws. On MOTION duly made by Ms. Myers and seconded by Mr. Wilson to adopt the amended language of the Board of Juvenile Justice By-laws related to the Board's duties and responsibilities to

conform to the statutory amendments proposed in HB 1104 and SB411 and enacted on July 1, 2012. Motion carried.

#### **F. Regulatory Update: Regulations Governing the Certification Process**

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- Mr. Phipps advised that the proposed certification regulations will go out for publication on October 8, 2012; then the 60-day comment period starts. After the comment period, staff will have an opportunity to make any necessary changes to the certification regulations. Sheriff Stolle said he feels a review will address all the issues of the continuing of the certification statuses and all other issues. Mr. Bailey stated he understands why there is no need for the Board to vote on issues the Department can handle; however he definitely wants the Board to continue to receive certification information in the packets to keep the Board informed. Sheriff Stolle said the Board can handle this by having full disclosure from the staff and the chair will select what comes before the Board. However, any Board member has the right to bring up any issues to the full attention of the Board. Ms. Abbott said she is under the impression that this is what the Department is moving towards. The Board will receive a full packet, it will not be necessary for the Board to vote on all matters. She said with all the things that have happened this year, it is necessary to fully review the certification regulations. Sheriff Stolle recommended completing this process within the current administration.
- Ms. Myers asked if the recommended changes will require restarting the regulations process. Mr. Phipps said the proposed regulations will be published in the Virginia Registrar on October 8. There is a 60-day public comment period. Department staff will receive and summarize all of the comments and present the comments to the Board. The next Board action would be to approve the final regulations; however between the proposed regulations and when the Department present the final regulations to the Board, staff will present proposed language amendments based on the public comments. The newly proposed regulations will be presented to the Board most likely at the April 2013 meeting and then will go back out for an additional 30 day public comment period.

#### **VII. DIRECTOR'S COMMENTS:**

- Director Gooch said the Department is working on offering the JROTC programming to the females at Hanover JCC. Department staff is in the process of figuring out the logistics of this program and offering services in a co-ed setting.
- One of positives with the DCE/DJJ merger is that the Department is now offering extended services to residents. The goal was to occupy the residents in the early evening hours. Statistics have shown that the greatest number of incidents take place during the early evening; the Department's goal is to increase activities, thereby reducing the occurrence of incidents. The new offerings include increased hours for educational/vocational training and extended hours and structure time for the residents. Feedback has been very positive.
- On October 5, 2012, Superintendent Nelson will host an Educational Committee Summit. This committee will consist of parents who had and currently have youth in the correctional facilities, BSU staff, educational staff, and advocacy groups. This committee will be formed to talk about educational needs for the residents. One of the issues they will discuss is how to facilitate the on-line classes? What classes will need to be incorporated. Feels that the Department is moving forward.
- Board members have been previously briefed on certification issues at some of the juvenile correctional centers. In past years, the audits have been conducted by the Certification Unit, and the specialty areas have been handled by DJJ staff with expertise in that particular area; i. e. medical staff would audit the medical process. After meetings

with staff, it was agreed that the Department will not have staff auditing itself. An audit review team conducted an audit at Culpeper JCC. The majority of the issues were the MARs as discussed earlier today. The audit team found that at each of the six facilities, each facility was doing things differently. Currently working on ensuring that all of the facilities are operating under the same guidelines. There have been extensive personnel changes throughout the system. Have had extensive meetings with the medical staff; have a new BSU director, new physician on board, new nurses employed. Have been reassured by the Medical Unit that there are no life/health/safety issues. Have made immediate changes to the Department's protocols and policies in operations. Have solicited outside help to come in just as an oversight; have also looked at having the American Correctional Association to provide oversight as well.

**VIII. BOARD COMMENTS**

- Election of Officers: On MOTION duly made by Sheriff Stolle and seconded by Mr. Wilson that all officers continue to serve in their current positions. Motion carried.

**IX. NEXT MEETING**

- The next meeting will be held on Wednesday, November 14, 2012, at the Department of Juvenile Justice, Central Office.

**X. ADJOURN**

- Having no other business, the meeting adjourned at 1:15 pm without objection.

Respectfully submitted,

Deborah Canada Hayes  
DJJ Board Secretary