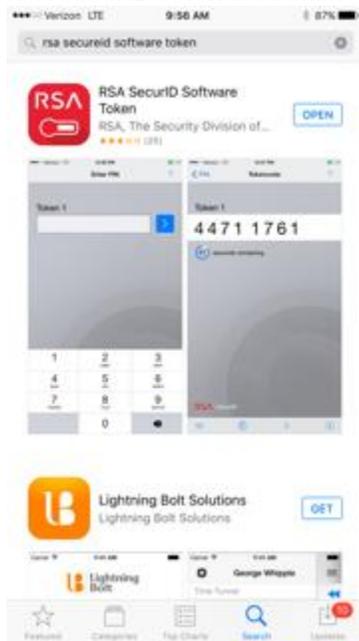


RSA VPN MOBILE TOKEN

This document should be used by End-Users with DJJ cell phones to configure the RSA mobile token deployment software on their devices. These steps are to be completed *after* the successful token configuration by the Virginia Customer Care Center (VCCC) has been done. If this has not been requested, please contact your Authorized Account Requester to request a soft token on your mobile device.

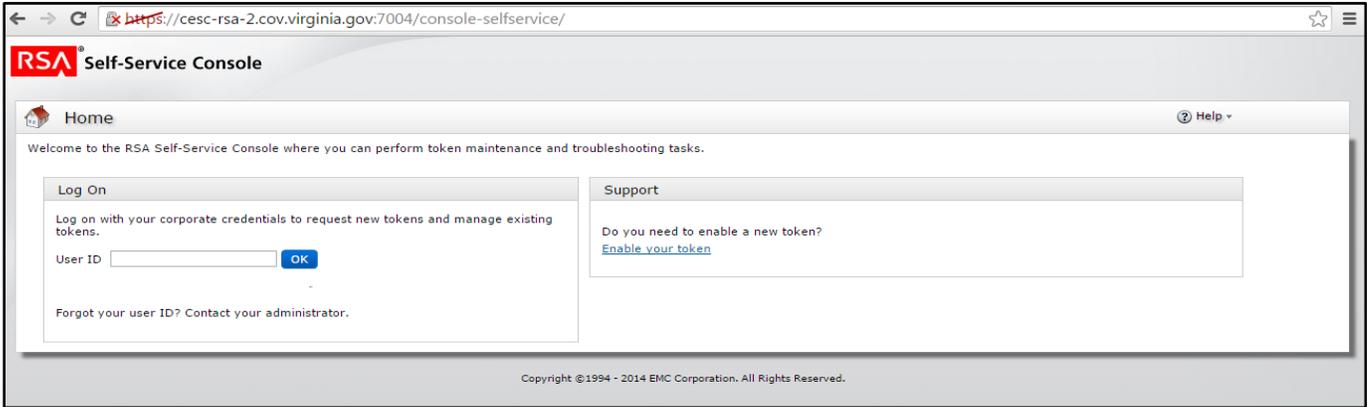
1. The following application must be downloaded and installed on your DJJ cell phone prior to the completion of the steps detailed in this document. The app can be found in the app store on your device.
 - a. RSA SecurID Software Token



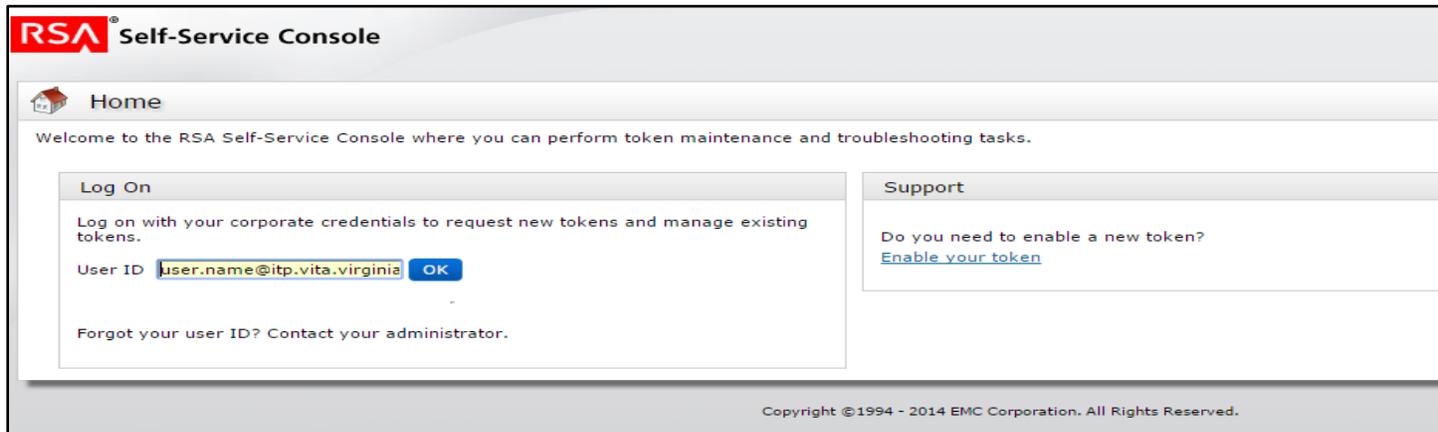
NOTE: Downloading these application is the responsibility of the End-User. Northrop Grumman is not responsible for the maintenance or support of the applications.

After you have completed the installation of the application listed above as well as contacted the VCCC for token configuration, please follow the steps below to import the mobile token software.

2. From the COV domain on your desktop/laptop, navigate to following address:
<https://mobilersa.cov.virginia.gov/>



- Using your COV credentials (Firstname.Lastname@Agency.Virginia.Gov), login to the Self-Service Console.



- In the Log On section, select **Password** from the Authentication Method dropdown list.

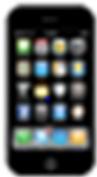


5. Enter your password and click **Log On**.

6. Selecting Log On in the previous step will direct you to your personal Self-Service *My Account* screen.

7. In the My Authenticators section, find the iPhone QR code – CTF section. Click on **Activate Your Token**. This will generate another screen with your activation QR code.



iPhone QR code - CTF	Activate Your Token	
	View details, test	
Token Serial Number:	██████████144	
PIN:	none Create PIN	
Expires On:	Jul 30, 2018 8:00:00 PM EDT	
	request replacement	

Activate Your Token

Step 1: Open the RSA SecurID app on your device. Navigate to the screen to scan a QR Code. If you do not have the app, you can download it from the app store for your mobile device.

Note: The Scan QR Code option is not supported on iOS 6.

Step 2: Scan QR Code. [What is a QR Code?](#)

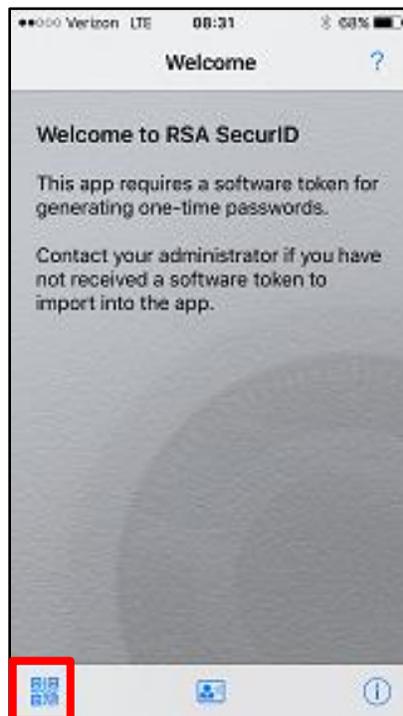


Note: The QR Code display will expire in **4:37** minutes.

▶ Scan QR Code unsuccessful?

Close

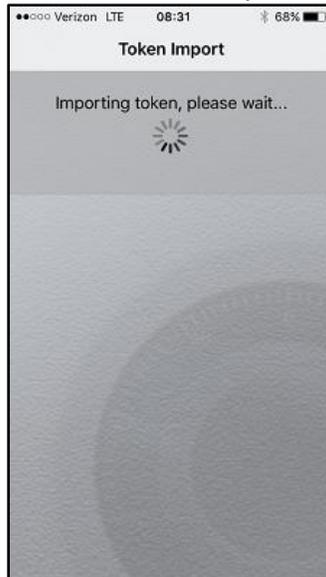
8. Move to your mobile device and open the recently installed RSA application. Once opened, the *Welcome* screen will be displayed. On the bottom left hand corner, press the QR Reader application.



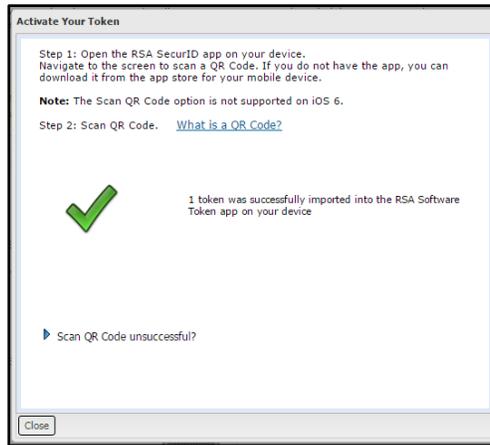
- When the photograph mode appears on the device, hover the graphic box over the QR code. The application will automatically focus on and capture the QR code.



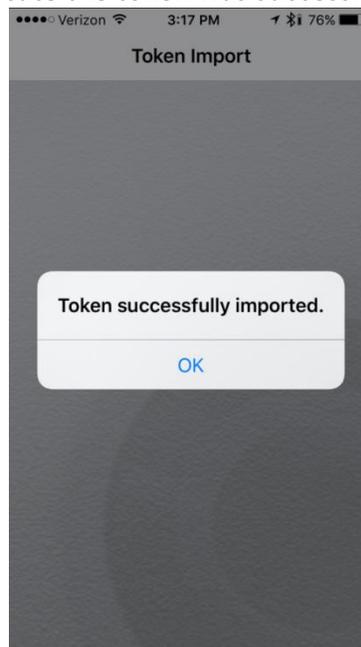
The QR code will automatically update the RSA Token on your DJJ cell phone.



10. A successful import of the QR code will result in an update to the Activate Your Token screen as shown below (A green checkmark will replace the code.)



Additionally, the RSA application will indicate the token was successfully imported.



If the import was not successful, please attempt the process again, starting at Step 7. If the second attempt also fails, please contact the VCCC for support.

11. Once you have imported your token you will need to establish your pin. Click "Create Pin". Your pin will need to

be between 6 to 8 characters. It must have at least one alpha and at least one numeric character.

Android QR code - CTF	Activate Your Token View details, test	
Token Serial Number:	██████████144	
PIN:	none Create PIN	
Expires On:	Jul 30, 2018 8:00:00 PM EDT request replacement	

Create PIN Help

* Required Field

Create PIN

Enter and confirm your new PIN. Remember this PIN. It is required during each logon.

Create New PIN: Your PIN must be between 6 and 8 characters long, contain 1 alphabetic and 1 numeric characters.

Confirm New PIN:

Once you have created and confirmed your pin click “Save”. You will get confirmation if your pin was successfully set up.

 My Account

This page allows you to view your user profile and manage your authenticators. Certain edits to your account require administrator approval. You can also use this page to request authenticators and user group membership, and [view your request history](#).

 You have successfully changed your SecurID PIN.

When connecting to the Cisco AnyConnect VPN you will need your PIN plus the mobile token.

